



Town of Wyoming
Council Meeting Minutes
Wyoming Town Annex
February 4, 2013
7:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Rife called the Meeting to order at 7:30 p.m.

ROLL CALL –

Council attending: Mayor Dale Rife, Vice-Mayor Terry Witt, Secretary Jacqueline Stokes, Treasurer Georgette Williams, Councilwoman Tracy Greenwood

Council absent: None

Staff attending: Town Clerk Pamela Haddick, Police Chief Martin Willey

Audience attending: Richard Stockslager, Fred Jester, Lisa Fulcher, Rick Eachus, Mike Marasco

PLEDGE OF ALLEGIANCE – Mayor Rife

MOMENT OF SILENCE FOR OUR TROOPS – Mayor Rife

ADOPTION OF AGENDA

Ms. Stokes made a motion to adopt the agenda as published. Ms. Williams seconded the motion. All in favor; none opposed.

ADOPTION OF PREVIOUS MEETING MINUTES

- *Ms. Williams made a motion to approve all four sets of minutes for January 7th Council Meeting and Executive Session, January 12th Workshop, and January 31st Special Meeting. Ms. Greenwood seconded the motion. All in favor; none opposed.*

TREASURER'S REPORT

- *Ms. Williams presented the Treasurer's Balance Report, the Budget Update, and the Check Register. Mr. Witt made a motion seconded by Ms. Stokes to accept all three parts of the Treasurer's Report subject to audit. All in favor; none opposed.*

POLICE REPORT

- Chief Willey gave the police report, a copy of which is in the packet.

FIRE COMPANY REPORT

- Mr. Fred Jester was present to give the Fire Company Report. The EMT crews responded to 259 medical calls last month and Fire & Rescue responded to 58 alarms. There were 14 motor vehicle collisions, 13 reported building fires, & 4 medical assists to the ambulance. There were 9 out of town assists: Magnolia (4), Dover (3), Felton (1) and Little Creek (1). They responded to 6 wires down due to the high winds last week. On-the-road time for the apparatus was 31 hours this month, average number of volunteers responding per alarm was 26, and they had an average of 10 calls per day.

PLANNING & ZONING

- Rick Eachus reported that at the January P & Z meeting they handled a variance request and they have sent a recommendation to the Board of Adjustment.

BUILDING INSPECTOR REPORT/ CODE VIOLATION REPORT

- Mr. Snyder was not present to give a report; however, there is a written Open Building Permit Report in the packets. There are currently 19 open permits.

C/W SEWER & WATER REPORT

- Mike Quinn sent an email to the mayor stating that both he and Jimmy Winchell would be out of town the evening of this meeting so there would be no one available to give a report. He stated that there was nothing currently going on that involved Wyoming.
- Mayor Rife announced that we have had a resident show interest in being on the CWSWA Board. His name is Jeff Connor and he lives on Franklin Street. *Ms. Williams made a motion seconded by Jaci Stokes to appoint Jeff Connor to the Camden Wyoming Sewer & Water Authority Board as a representative from Wyoming. All in favor; none opposed.*

PARK/STREET REPORT

- Mr. Witt stated that Lew has been keeping the roads plowed when needed and salting the intersections as needed. He has used 25 bags of salt so far.
- We've had a large tree down on Southern Blvd. which took out electricity on Southern, Westville and out Moose Lodge Roads. We've also had a transformer blow on Broad Street which took out electric on more properties.
- A stop sign was knocked down during the snow last week on Grant Street at Railroad Avenue. The sign was on the sidewalk and then disappeared. Pam has contacted DelDOT to replace it; however, they are saying it is our responsibility. She has a call in to someone else about it, but in the meantime we will be having Lew put up an old sign until something can be done. Council wants to order two new stop signs to have on hand if something like this happens again.

COMMITTEE REPORTS

- None

UNFINISHED BUSINESS

- Council discussed upgrades to alleys in town. Mayor Rife passed around photos that Mr. Snyder had taken of Jenkins Drive, Chambers Alley, G Alley and the alley between Meadow Avenue and S. Layton Avenue. Discussion ensued. Ms. Greenwood felt we should consider using the left over funds we have from the Remus Lane Project to do the cut downs on the town sidewalks to make them handicapped accessible. Mayor Rife stated that she feels sure we will be able to get funding from Senator Bushweller and Representative Blakey next fiscal year to do that. The funds we have available right now

were given to us for a road project and she feels the left over funds should be spent that way also. We also have over \$10,000 in this year's and last year's Municipal Street Aid funds that are specifically set aside for road projects. That money can't be used for anything else. *Ms. Stokes made a motion to move forward with getting prices to fix the alleys. Ms. Williams seconded the motion. Ms. Stokes, Aye; Ms. Williams, Aye; Ms. Greenwood, Aye; Mr. Witt, not voting.*

- The possible Sidewalk Ordinance was brought up again. It was suggested that we set it aside for now as the main reason it was written was due to one business. This business has agreed to comply with Mr. Snyder's suggestions. Mayor Rife & Mr. Snyder will be meeting with Mr. McFann (property owner) and the owners of Simply Charming to discuss his recommendations. If they fail to comply with his suggestions, we will bring up the ordinance again. *Ms. Stokes made a motion seconded by Mr. Witt to set aside the ordinance for now. All in favor; none opposed.*
- Mayor Rife reported that Council had the sealed bid opening for the sale of the '07 Ford Crown Vic police cruiser. There were six bidders, the highest bid being \$3,800.00. Council voted to accept that bid. The car has been paid for and picked up.
- Wyoming will not need to hold an election this year as we had two open seats and only two people filed for the seats. Incumbent Jaci Stokes will remain on Council for two more years and resident Lisa Fulcher will be replacing Tracy Greenwood on Council for the next two years. Tracy decided not to run again as she has future plans which will make it impossible for her to have time to be on Council. Congratulations Jaci and Lisa. Thank you for your time and dedication, Tracy.

NEW BUSINESS

- The town has received the paperwork for the Mosquito Control from DNREC again this year. *Ms. Williams made a motion seconded by Mr. Witt to approve the Mosquito Control contract with DNREC again this year. All in favor; none opposed.*
- Council had previously been given a proposed fee schedule change for next fiscal year beginning July 1, 2013. The proposed fee schedule will leave building permit fees the same but change inspection fees from ½ the building permit fee to \$25.00 per inspection, added to the building permit fee. Certificates of Occupancy will go up from \$35.00 to \$50.00. License Penalties will go up from 1% per month to a flat \$100.00. Conditional Use Applications will go up from \$75.00 plus the cost of the required certified letters to a flat \$450.00. Re-Zoning and Variance Applications will go up from \$200.00 plus the cost of required certified letters to a flat \$450.00. Discussion ensued. *Ms. Williams made a motion seconded by Mr. Witt to approve the proposed fee increases beginning in FY 2013/2014. All in favor; none opposed.*
- Mayor Rife submitted a proposed change to the Vacation section of the Town's Employee Handbook. This change was written by our attorney, Barrett Edwards. It basically changes the carry-over policy for unused vacation time and makes policy for buying back vacation time from an employee for emergency situations. *Ms. Williams made a motion seconded by Ms. Stokes to accept the new Vacation Policy. All in favor; none opposed.*

ANNEXATION

- The Town of Wyoming received a letter from Mr. Mike Marasco requesting annexation into Wyoming of a property he owns on Westville Road. Mayor Rife stated that she needs to appoint a committee of three council members to look at the pros and cons of annexing this property into town. Mayor Rife stated that she would be on the committee. Ms. Stokes and Ms. Greenwood volunteered to be on the committee with her. They will meet this month and come back to Council with their recommendations in March.

CORRESPONDENCE

- All correspondence is on file at Town Hall if anyone is interested in seeing it.

CALENDAR OF EVENTS

- A. Town Council Meeting – 3/4/13, 7:30 pm, Annex
- B. Planning & Zoning – 2/12/13, 7:30 pm, Annex
- C. CWSWA – 2/12/13, 7:00 pm, CWSWA office
- D. Bd. Of Adjustment Meeting – 2/14/13, 7:30 pm, Annex

PUBLIC COMMENTS

- Mike Marasco asked if Jeff Connor lives in town. Yes, on Franklin Street.
- Mike Marasco asked if any residents had complained about the condition of the alleys that are being considered for upgrades. Yes on Jenkins Drive, yes on Chambers Alley and yes on G Alley.
- Mike Marasco also asked about the notes from the workshop on the Charter. These were just comments and questions for the attorney. It is once again in his hands and we have not heard back from him yet.
- Lisa Fulcher asked about the Resolution for the Hazard Mitigation. This is the first step which must be completed before the Town can apply for any grant money to help with the flooding.
- Lisa Fulcher also asked about the stairway in the Annex. Right after it broke Lew repaired it; however, he had a health issue and was out for a good while. When he came back, he soon got sick and was out another week. Nothing has been done to purchase a new one or look into building an exterior one yet.
- Mike Marasco asked what the vacation changes were. Mayor Rife read the changes out loud.

Ms. Stokes made a motion to move into Executive Session. Ms. Williams seconded the motion. All in favor; none opposed.

Council moved into Executive Session at 9:10 p.m.

Council moved back into Regular Session at 9:42 p.m.

Mr. Witt made a motion seconded by Ms. Williams to adjourn the meeting. All in favor; none opposed.

The meeting adjourned at 9:43 p.m.

Respectfully Submitted,
Pamela Haddick, CMC
Town Clerk

MUNICIPALITY ENDORSEMENT

MOSQUITO CONTROL SPRAY POLICY

- A. I hereby certify that the City or Town of Wyoming has received from the Delaware Mosquito Control Section (DNREC) for the year 2013 a copy of the Mosquito Control Spray Policy, as well as our latest CD containing product labels and Material Safety Data Sheets for the insecticides mentioned in the Spray Policy.
- B. On behalf of the City or Town in regard to participating in and permitting the Section's mosquito control spray activities to occur this year (from March through mid-November) within our jurisdictional boundaries: (please check one):

☒ I agree to allow the Mosquito Control Section to undertake its spraying activities within the city or town, to be done in adherence to and per provisions of the Mosquito Control Spray Policy.

OR

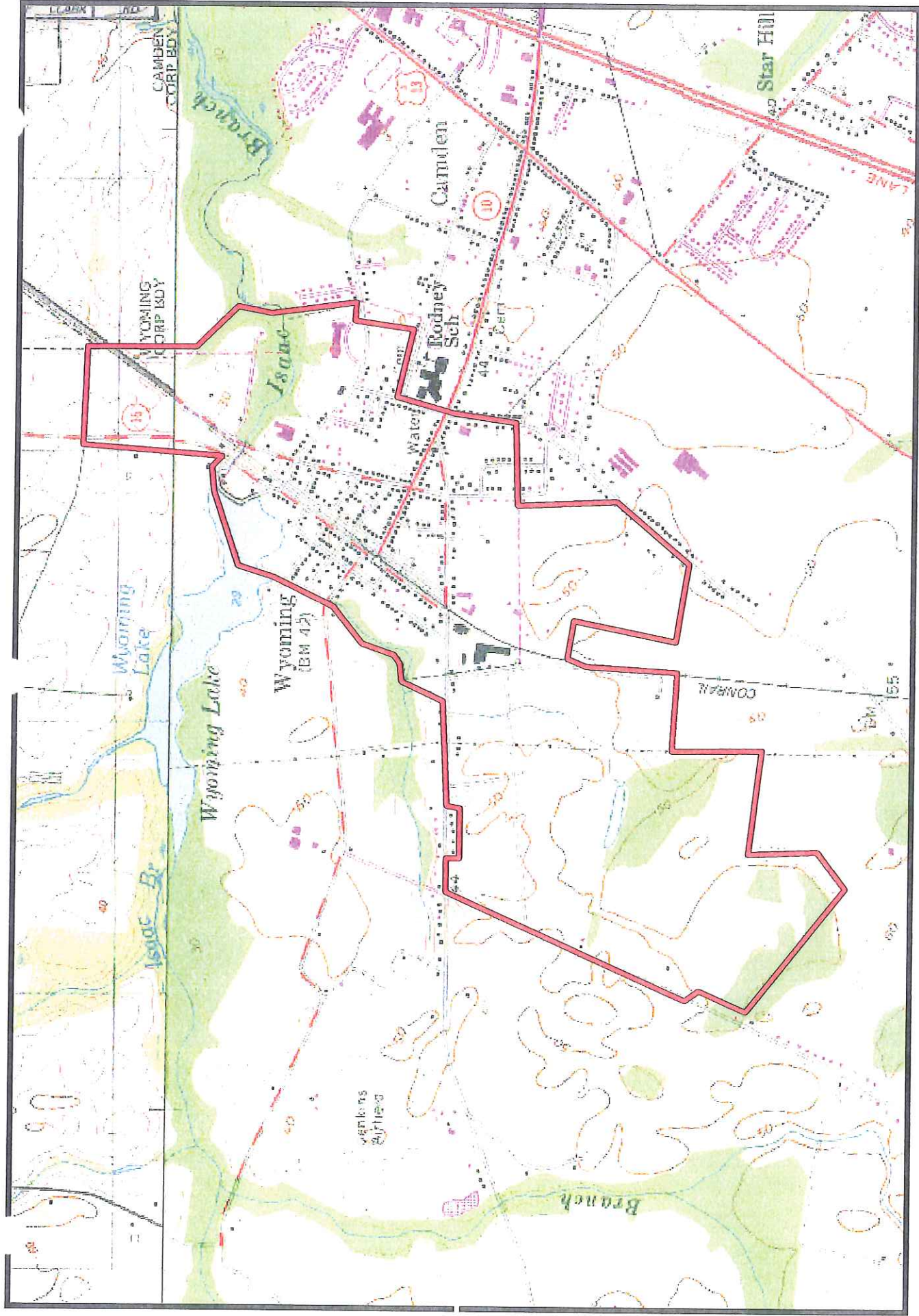
☐ I do not request the Section's mosquito control spray services this year within city or town boundaries.

- C. In event of agreeing to participate and permit mosquito control activities within the city or town, I have enclosed: 1) a USGS topographic map showing the municipal boundaries, as well as identifying and delineating on the map No-spray zones (if any); 2) a signed waiver prepared on official city or town letterhead permitting spray applications by low-flying aircraft.
- D. In event of agreeing to participate and permit mosquito control spraying within the city or town, the municipal contact person is Mayor Frankie Dale Rife at phone number 302-697-2966 and e-mail address frankiedale@hotmail.com. As a second municipal contact, his/her alternate is Pamela Haddock at phone number 302-697-2966 and e-mail address townofwyoming@comcast.net. The fax number for our municipality is 302-697-7961.
- E. Please note that the Mosquito Control Section now prefers to e-mail our daily Spray Announcements to you as opposed to continuing to send them via fax. This will help us conserve both staff time and paper.

Frankie Dale Rife
(Signature of city/town official)

Mayor
(Title of city/town official)

Feb 4, 2013
(Date)



WYOMING

 Town of Wyoming